

Meet Date:	26 th October 2024
Attendees:	Lisa Stanley (LS), Tas Taylor (TT), Barry Lowe (BL), Michelle Lowe (ML), Daniel Lowe (DL), Lennie Lowe (LL), Tracy Finch (TF), Landon Gempton (LG), Hayley Aldridge (HA), Mitchell Cole (MC), Jake Knott (JK), Jamie Finch (JF), Anthony Miller (AM), Finn Hanson (FH)
Apologies:	Eve Graham (EG), Zach Blazely (ZB), Cooper Sander (CS), Kelly Horder (KH).
Next Meeting Date:	AGM - 16 th November 2024
Time and Place:	4:00pm – 5:30pm – WSCC Club Grounds

No	Item	Officer Initials	Description
1.		TT	Meeting open by President Tasman Taylor at 12:30pm.
1.	New AGM Date	LS	To ensure that club members are able to participate at the AGM, we have changed the date to the next 2 Day Race Weekend held on the 16 th of November at the Whitsunday Sporting Car Club Ground at 4pm.
Action Item			<ul style="list-style-type: none"> Make available nomination forms and send minutes of this meeting out to participants.
2.	New Committee Meeting Dates	LS	<p>Lisa Stanley suggested that committee meetings be held on the Saturday afternoon of each race meet at 4pm to ensure we are able to record valuable ideas, decision making, provide feedback on previous initiatives.</p> <p>It was agreed by member to be held on the Saturday afternoon.</p>
Action Item			<ul style="list-style-type: none"> Request agenda items and follow-up items on the 2nd week of each month to allow time to prepare for the up-coming meeting. Add committee meeting agendas and minutes to the website.
3.	Committee Positions	LS	<p>Lisa discussed the critical importance to committee roles for 2025.</p> <p><u>Committee Required Roles:</u> Key positions required by the Queensland State Governments legislation to run the organisation. They are responsible for completing organisation, financial, decision making and legislative tasks.</p> <ul style="list-style-type: none"> President Treasurer Secretary <p><u>Committee Support to Required Roles:</u> The following key committee supporting roles provides a back-up to the key roles, which are kept up to date by the members of the required roles and are able to step in when required to assist with role tasks.</p> <ul style="list-style-type: none"> Vice President Treasurer Support Secretary Support <p><u>Committee Support Key to Organisation Success Roles:</u> The following committee roles are crucial to making the organising flourish. These roles help to build a financially healthy, safe, well-advertised, well-</p>

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			<p>known club, with maintained facilities, ground and equipment and with a healthy number of participants at our monthly race meets.</p> <ul style="list-style-type: none"> - Funding & Grants - Fundraising & Donations - Business & Event Sponsorships - Advertising & Promotions - Social media & Website - Photography & Videography - Membership & Volunteer Recruits - Ground Maintenance - Building Maintenance - Equipment Maintenance - WH&S & First Aid - Training & Development - Canteen & Amenities - General Committee
Action Item			<ul style="list-style-type: none"> • Discuss and draft clear role descriptions. • Distribute to new committee members
4.	Calander	LS	<p>Lisa Stanley discussed the annual calendar and suggested that WSCC's club weekend reside on the last weekend of each month for our standard racing which fits with other clubs' calendars.</p> <ul style="list-style-type: none"> -Standard Race Meetings & Scott's Cup – End of each month. -November Race Weekend (Mid-month to avoid other clubs' annual event). -NQ Khanacross Championships – May Day long weekend. - Working bees – Weekend prior to each monthly event. -Idrive Dates – Not discussed.
Action Item			<ul style="list-style-type: none"> • Update next years calendar with annual dates & update social media & website
5.	Motorsports Australia Officials Training & Certification	LS	<p>Lisa Stanley discussed the preparation for our upcoming year of racing and ensuring we have enough licensed officials certified by Motorsports Australia to run the events its crucial that we have officials skilled and recognised by Motor Sports Australia running the events.</p> <p>Lisa offered to assist as many members as possible to get through the Motorsports Australia Online Officials Portal training. Group sessions will be online or in-person sessions at intervals throughout 2024/2025.</p> <p>Once the online training is complete, practical experience is logged in a MSA logbook, and a qualified Motorsports Australia Official is booked for practical assessment.</p> <p>Note that not all roles require practical assessment.</p>
Action Item			<ul style="list-style-type: none"> • Contact Lisa for further details. • Arrange dates and times for online training.
6.	Business Sponsorship	LS	<p>Lisa Stanley discussed the task of pursuing business sponsorship for the club. The aim of the game is to have as many business sponsors as possible @ \$400 per year. This provides exposure through businesses that support our event and provides additional annual income.</p> <p>The business provides signage to place on our fence and around our pit area in exchange for business promotion on all of the WSCC's general event promotional information and correspondence.</p> <p>At the meeting 2 of our members generously and anonymously provided a \$400 sponsorship for the club which part of the funding will towards the purchase of a battery for the white Toyota donated Idrive vehicle.</p>

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Action Item			<ul style="list-style-type: none"> • Lisa to provide that information in electronic and paper form at next race meet for those that are interested in helping secure sponsors to take with them. • Make available via email on request, website, and social media outlets.
7.	Working Bee	DL	<p>Daniel Lowe discussed the importance of working bees and how they are crucial part of ensuring the success of the organisation, lightening the load and ensuring we are ready for events.</p> <p>All members present agreed that the 2025 working bees should be held on the weekend prior to each monthly event.</p>
Action Item			<ul style="list-style-type: none"> • Add to 2025 calendar and distribute. • Determine at next race meet availability of members for working bees over the Christmas period to ensure the club grounds are ready for 2025.
8.	Monthly Event Cost Change	BL	<p>Barry Lowe discussed the cost of the Whitsunday Sporting Car Club monthly event fees quite low compared to other Motorsports Australia Club events.</p> <p>The idea of enticing members with a BBQ Breakfast included in the Saturday event fee was discussed and well received with all members present agreeing.</p> <p>It was decided that a simple breakfast consisting of bacon, eggs, sausage, and an English breakfast muffin.</p> <p>The event fee for Saturday will be increased from \$40 to \$50 Per Adults and \$20 to \$25 Per Junior to cover the cost of the breakfast. The Sunday event fee remains at \$40 per adult and \$20 per junior.</p>
Action Item			<ul style="list-style-type: none"> • Barry and Lenny Lowe agreed to run the November Breakfast BBQ on Saturday 16th November. • Determine each month who will be responsible for the next month's BBQ Breakfast that includes the purchase of items and cooking of breakfast. • Provide an update to the organisers of the monthly breakfast of how many adults & juniors attending with breakfast included, and if there are any non-competitors wish to pay for breakfast. • Change social media, website and relevant MSA paperwork with event fees listed.
9.	Event Saturday Start Time Changing	BL	<p>Barry discussed the idea of the "All-In Event Preparation Time on Saturdays" between 8am and 10am. The idea is to share the load of event, facilities, and track preparation where generally only a few people complete the morning tasks. This was well received and agreed upon to trial.</p>
Action Item			<p>Change social media, website and relevant MSA paperwork with event starting times of 10am.</p> <p>Organise a list of tasks that are to be completed on the Saturday morning.</p>
10	Bitumen Racing	FH	<p>Finn Hanson put forward the idea of bringing back in the night racing on the bitumen go-kart track next door. Finn further explained that this used to be great part of the Whitsunday Sporting Car Club history and due to a deteriorated relationship between committees the event was abandoned.</p> <p>Members agreed that this initiative should be further investigated and that events like these certainly will bring in additional interest and members and</p>

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			could be run on the same weekend on the Saturday night as the Whitsunday Sporting Car Club's monthly racing events.
Action Item			Finn to investigate what's required to hold the night events as well as re-engage with next doors committee to discuss this initiative. Finn will provide an update on progress.
11	Mackay & District Carting Club	DF	Dennis Finch brought forward an initiative to generate some additional income and interesting events to the Whitsunday Sporting Car Club grounds.
Action Item			<ul style="list-style-type: none"> Dennis mentioned he will investigate the interest and provide feedback to the club.
12	Idrive Vehicles	JK	Jake Knott discussed an initiative to approach Keith & Daniel (Owners / Managers) of the HSV Dealership in Mackay. The idea would be to discuss the requirement to have safe drivable vehicles for our Idrive Program hopefully bringing these guys on board to sponsors.
Action Item			<ul style="list-style-type: none"> Jake to investigate the opportunity of bringing these guys onboard as sponsors.
13	Vehicle Auction	MC	Mitchell Cole brought forward the option of someone from the club attending vehicle auctions that are running over the coming months. It's not known the state of vehicles however their may be worth investigating. Advertise the vehicle auditions on WSCC's social media and website.
Action Item			<ul style="list-style-type: none"> Find the dates and locations for the vehicle auction and provide updates for media.
14	Volunteer Hand Up	ML	Michelle Lowe put her hand up to complete the Motorsports Australia Event Administration Training as well as assisting with treasury invoicing tasks and finding some new business sponsors. Well done Michelle and Thank You!
Action Item			<ul style="list-style-type: none"> Lisa to tee up time with Michelle and other members for training. Provide Michelle with business sponsorship information (LS). Michelle to investigate leads for business sponsors in Mackay.
15	Volunteer Hand Up	TF	Tracy Finch put her hand up to provide photography at some of our monthly events throughout the 2025. Tracy also put forward a prize of a car shoot as first prize that will be raffled off over the Christmas period along with other items to raise funds for the club.
Action Item			<ul style="list-style-type: none"> Lisa to create a WSCC Club account for RaffleTix an online raffle program and prepare the raffle. Provide details of additional prizes information to Tracy. Tracy will complete the flyer to add to RaffleTix.
16	Meeting Closed	TT	Meeting minutes and meeting closed at 1:30pm
Action Item			<ul style="list-style-type: none"> Distribute meeting minutes to members at each meeting in paper form, via email, and social media within 1 week of meeting where possible.

Please Note – The minutes are an interpretation of items discussed by the minute taker. The minute taker endeavours to capture the item discussed as clearly as possible. You may be contacted for further information or clarification on a discussion point. Any correction can be requested either by contacting the Secretary on 0493182569 or in writing via email to info.wsccl.secretary@gmail.com .